

CPUC Leadership Team meeting November 25, 2021

Present: Rev Dawn Rolke, Linda Arklie, Don Young, Blake Forbes, Shanon Stewart, Allison Bloomer, Glenn Harrison, Richard Baschak by Zoom.

Don Young offered to be Recording Secretary.

1. Call to order 6:00 p.m.
2. Opening comments – Dawn and team – “how is everyone feeling?”
3. Agenda approval: Moved/seconded Linda, Allison. Carried
4. Minutes of the October 21st LT meeting
 - a. Correction – Days for Girls cheque should be recorded as a donation.
 - b. Bottom of minutes should read “recording secretary”
 - c. Moved/seconded as corrected Linda, Allison. Carried
5. Correspondence
 - a. A letter of resignation was received from Elaine McCrimmon.
 - i. LT acknowledged the receipt with thanks. A thank you has been sent.
 - b. A letter was received from Days for Girls with thanks for the opportunity to present the work done and included literature for our use.
6. Reports:
 - a. Treasurer’s Report:
 - i. Blake reported our position for November has remained similar to the October report and continues to follow expectations. The end of November should show a \$4000.00 operating balance.
 - ii. We project a draw of ~ \$18,000 from the Planned Gift Fund at year end to balance.
 - iii. Treasurer’s report is attached.
 - iv. Blake offered a draft budget for 2022. The LT had an opportunity to discuss the proposal. The Budget with minor adjustments reflecting December information will be presented for approval at the next LT meeting.
 - v. LT discussed an option available to churches who cannot afford the traditional year end audit/review. This is called “Notice to Reader” and is allowable under United Church of Canada section 6.3 in Good Management Practices vi. Blake and Dawn met with the Korean Church to discuss our cooperative finances and the spirit of our partnership.
 - b. Minister’s Report
 - i. A baptism is scheduled for January 30th, and was approved by LT.
 - ii. Christmas season services were discussed, and LT approved the following:
 1. December 24th Christmas Eve will be an in-person service.
 2. December 26th (Sunday) will be a Zoom service

3. January 2nd (tentative) will be an in-person service. iii. A pulpit exchange with Rev. Noel Suministrado from Hamiota UC was discussed and enthusiastically approved. Date TBA. iv. LT discussed the efficacy of the Sunday after service Zoom get together. We need someone to take over the roll of making it happen. No resolution was made.

- v. A Leadership Team re-charging “retreat” is planned for February 5th. Details to follow.
- vi. LT decided that Cindy should return to in-building work arrangements beginning January 4th. Covid protocols and arrangements suiting Cindy will be followed.
- vii. A number of Building/Renter items were discussed, and actions approved.

7. New Business

- a. Glenn Harrison presented a draft “Annual Timeline” document that itemizes the important procedural dates at CPUC. This is an evolving document. Glenn H will be keeper of this document.
- b. CPUC Newsletter – discussion tabled until next meeting.
- c. CPUC Annual General Meeting will be held March 6th, 2022 8. Next meeting.
 - a. There will not be a meeting in December.
 - b. Next meeting TBA; we will aim for the 3rd Thursday of each month.

Original signed by: Don Young, Recording Secretary and Shanon Stewart, Chair