

**CHURCHILL PARK UNITED CHURCH
LEADERSHIP TEAM MEETING
MARCH 17, 2022**

Present: Rev. Dawn Rolke, Shanon Stewart (Chair), Glenn Harrison (Past Chair), Blake Forbes (Treasurer), Don Young (M&P), Richard Baschak (Regional Rep), Linda Arklie (Trustee), Allison Bloomer (Member-at-large)

Guest, John McNairnay, joined to share New Business.

Call to Order: Shanon Stewart called the meeting to order at 6:00 p.m.

Opening Thoughts: Dawn Rolke invited people to share their thoughts on leadership.

Recording Secretary: Dawn Rolke offered to be the Recording Secretary.

Approval of Agenda:

Moved by Richard Baschak, seconded by Allison Bloomer that the agenda be approved as circulated.

CARRIED

Approval of Minutes:

Moved by Don Young, seconded by Richard Baschak that the February 17, 2022 Minutes be approved as circulated.

CARRIED

AGM Minutes: AGM Draft Minutes were received for information. By consensus.

CDI Grant Application (CPUC Enhanced Building Security Project): John McNairnay

John offered background on the CDI Pastoral Charge Development/Redevelopment Fund. He shared details on our current application, the CPUC Enhanced Building Security Project, which contains three elements:

- 1) Redoing the lock system of front and back (outside) doors. Replace abloy locking system with an electronically-operated locking system.
- 2) Four video cameras at key locations in building
- 3) Two video doorbells (front and back doors)

Grant request is for \$10,000-11,000. We are applying for half the cost and will raise the remaining funds. The deadline for grants is March 31.

Discussion about whether the costs of this project will be shared with Korean United.

Noted: this seems like a CPUC cost because we handle the renters and receive rental revenue.

Noted: The lower side door not included in this upgrade. More discussion is required about how to update and improve the side entrance.

Warm thanks to John McNairnay for his work on this Grant Application.

Moved by Allison Bloomer, seconded by Linda Arklie that John McNairnay be authorized to apply for funding under the CDI Program for the CPUC Enhanced Building Security Project.

CARRIED

Correspondence: No correspondence.

Business Arising:

1. Review of AGM

Agreed that the AGM went well. Thanks to Shanon and Blake for their leadership, and to Linda for taking Minutes.

2. Building Use and Covid

We will return to in-person/hybrid worship (and programming) on March 27, 2022. We will continue to require mask use, except during eating, require vaccinations and maintain physical distancing. We will return to after-worship coffee and goodies. We will return to youtube live-streaming as our digital platform during worship while we investigate the use of Zoom as our digital platform for worship. We will celebrate communion on Easter Sunday. Renters will be asked to continue masking as they move to and from their spaces.

3. Request for Transfer of Membership

Moved by Linda Arklie, seconded by Don Young that transfers of membership be carried out for Shelly Henry, Bryan Henry, Angela Trombo.
CARRIED.

4. Request for removal from the Historic Roll

Moved by Linda Arklie, seconded by Don Young that Robert King be removed from the Historic Roll, at his request.
CARRIED.

Reports:

Treasurer's Report:

There was a budget deficit for February.
We are waiting for the bill from the Reviewer.
Discussion about whether or not pay increases for contract and salaried staff need to be delayed until the budget is passed or can be implemented in January pay.

Ministry & Personnel: No report.

Minister's Report:

1. Lenten Study with Churchill Park, Crescent Fort Rouge and Harrow is going very well. Between 21 and 25 people attending weekly.
2. Good Friday Service: Crescent Fort Rouge and Harrow are invited to collaborate in a Joint Good Friday Service at CPUC on Friday, April 15, 11am. Lunch at a restaurant to follow. Everyone is invited to attend the lunch, but reservations need to be made in advance. Richard will follow up.
3. Rev. Dawn and Rev. Cho are planning a Shared Worship service in May.
4. Request that we return to occasional shared meetings with KUC representatives. Dawn will follow up.
5. Set a Finance Meeting between CPUC and KUC. Dawn will follow up.

New Business

1. Leadership Team Secretary

A warm welcome to May Innes-Rose who is joining the Leadership Team as the Secretary. Shanon will contact May.

General Sharing and Updates

- 1. Nominations.** Discussion and questions about nominations: In the absence of a Nominations Committee, who seeks out, and asks people to fill CPUC positions? For the past two years, Dawn and Glenn have done this. In the past, the Past-Chair has sought a Vice-Chair (also called the Incumbent Chair). The Leadership Team is responsible, overall, and can ask people to help with this.
- 2. Roles of Leadership Team members:** Suggested that each person on the LT write a few sentences on their role on the Leadership Team for the next meeting.
- 3. Update on KHIRALLAH ALI Refugee Claim.** K. Ali's new address was sent to the Canadian Embassy in Beirut on February 28. Glenn Harrison has received confirmation that the letter was received. This is good news!

Next Meeting:

Thursday, April 21, 2022 at 6:00 p.m.

Platform (in-person/hybrid or Zoom) to be confirmed.

Also: will we share a meal before the meeting?

Meeting Adjourned at 8:00pm.

Shanon Stewart (Chair)

Dawn Rolke (Recording Secretary)

DRAFT