

Churchill Park United Church
Leadership Team Meeting
September 09, 2021

Attendees in person: Glenn Harrison (Past-Chair), Rev. Dawn Rolke, Elaine McCrimmon (Secretary), Don Young (M&P), Linda Arklie (Trustee)
Attendees via Zoom: Blake Forbes (Treasurer), Richard Baschak (Regional Council), Allison Bloomer (Member-at-large)

Regrets: Shanon Stewart

1. CALL TO ORDER:

Meeting called to order at 6:05pm by past-Chair Glenn Harrison. Rev. Dawn offered an opening prayer.

2. APPROVAL OF AGENDA: By consensus.

3. APPROVAL OF JULY 29 MINUTES.

MOTION: *Moved by Linda Arklie, seconded by Allison Bloomer that the Leadership Team Minutes of July 29, 2021, be approved as circulated.*

CARRIED.

4. CORRESPONDENCE. None received.

5. BUSINESS ARISING:

5.1 Affirming decals and banner. Both have arrived. Decals attached to lawn sign. Total cost: \$100.

5.2 Re-Opening for In-Person Worship. We will resume in-person worship on Sunday, September 12 at 10am. Safe Building Guidelines are in place and signs will be created asking people to wear masks indoors and maintain social distancing. The podium speaker will be behind plexiglass so that no mask is required when speaking. Visiting before and after the service will happen outdoors. Services will be livestreamed through Youtube. We will request feedback on the livestream because it is a work-in-progress. Greeters will monitor sign-in sheets, sanitizing of hands before worship and asking people to go directly to seats or to visit outdoors.

Double vaccination of attendees will be highly recommended, but not required.

5.3 New laptops. Two laptops are needed for church use: one for streaming worship and use during hybrid meetings; a second for private use by the Office Administrator. Dawn and Cindy will explore costs and bring proposals to the LT.

5.4 Building Keys. We are assessing the need for church locks to be changed or a new entry system to be put in place. John and Cindy will continue to investigate best options.

5.5 Signing Authority for the Bank and Visa. Bank signing authority has been updated. Blake and Dawn are finalizing the Visa signing authority.

6. REPORTS

6.1 Building Usage.

- Commercial Kitchen remains busy.
- More renters return to other parts of building next week ie) Volleyball, badminton, singers.
- Work preparing the walls of the Counsellors' Office has begun. Painting to follow.
- Spiritualist services on Tuesday and Sunday have resumed.

6.2 Roof repairs: Some sanctuary shingles have blown off and need to be replaced before winter.

- Flat roof over Commercial Kitchen needs to be replaced. It has been patched three times over two years and leaks continue to emerge in new places. Wayne is seeking estimates from roofing companies. Norwin has given one quote. Centi-Mark will be contacted tomorrow for a quote. Due to leakage into the kitchen during rainstorms, and the frequency of rain this fall, this work needs to be expedited.

- Money from the Planned Gift Fund will be needed to pay for the roof replacement. A congregational meeting needs to be called in order to request funds, since we have already transferred 14,000. from the fund in 2021. After \$18,000. is transferred, the congregation needs to be consulted. We also need to contact KUC about the roof, since this would be a shared expense.

6.3 Treasurer's Report: see attached.

The annual cost of the Reviewer was discussed. It seems high for the work they do. Treasurer will check other accounting firms for a better price. Changing firms will require congregational approval.

6.4 M&P: Don Young

M&P received a request from Transcona United for information about the Office Administrator position. They are seeking a new administrator and are updating the job description. M&P shared what they could.

6.5 Fundraising

Question: is it realistic to do Fundraising at the end of a full Leadership Team meeting? It was explained that fundraising ideas are normally shaped and planned elsewhere and reported/reviewed here. Since COVID, we haven't had our regular fundraisers. LT needs people to 'own' the fundraising. Richard volunteered to lead this effort.

6.6 Messy Church.

Richard has registered for the Messy Church Conference in October, 2021. More people are encouraged to register.

6.7 Minister's Report: Dawn

- Cindy and Dawn are working of the rental brochure. New prices are on the website.
- Contracts with renters need to be updated and more consistent. Cindy to work with Blake and John on this.
- Gym has been booked for two Celebrations of Life.

7. NEW BUSINESS :

7.1 Allison has a fundraising proposal: selling Sobey/Safeway gift cards

7.2 Richard has some ideas which he will share in the future.

Next Meeting: October 21, 2021 at 6 pm. Hybrid: In person and Zoom.

Adjournment at 19:55.

Original Signed By: Glenn Harrison, Past-Chair and Elaine McCrimmon, Secretary