

**CHURCHILL PARK UNITED CHURCH
LEADERSHIP TEAM MINUTES
WEDNESDAY, MARCH 18, 2020**

Attendees: Glenn Harrison (Chair), Marlene Oldham (Past Chair), Shanon Stewart (Chair- Elect), June Drummond (M & P), Linda Arklie (Trustee), Richard Baschak (Regional Rep via phone), Joanne Davidson-Jury (Treasurer via phone), Rev. Dawn Rolke

Regrets: May Innes-Rose (Secretary)

1. **CALL TO ORDER:** at 6:15 p.m. (A quorum was present)
Glenn Harrison expressed a warm welcome to Rev. Dawn Rolke who offered an opening prayer.
Linda Arklie will be the recording secretary for this meeting.
2. **APPROVAL OF AGENDA:** The agenda was approved by consensus with the addition of Rental arrears under Property/Building.
3. **APPROVAL OF FEBRUARY 20, 2020 MINUTES:**
Moved by Joanne Davidson-Jury, seconded by June Drummond the Leadership Team minutes of February 20, 2020 be approved as circulated. CARRIED
4. **CORRESPONDENCE:** no correspondence
5. **NEW BUSINESS:** Consensus was to discuss the COVID-19 decision under new business first as this will impact several of the other agenda items.
 - Glenn Harrison put forth the recommendation of suspending worship services, all meetings and gatherings for three weeks due to the COVID-19 pandemic. The Leadership Team will meet after April 5th to make a decision on a possible return of a resumption of activities if the health situation improves.
All members agreed to suspend worship services, meetings, gatherings and group renters and events until April 10, 2020. Individual renters will be assessed on an individual basis. This decision will be reassessed weekly by the Leadership Team with a further decision after April 5th.
 - Concerns about people feeling isolated and depressed were voiced. It was decided that Linda Arklie would review the photo directory and make a list of names for each Leadership Team member to phone or email during this suspension time.
 - Shanon Stewart offered to send out the Easter cards to the shut-ins.
 - Glenn will draft a notification detailing the Leadership Team's decision to be sent out via email as soon as possible.

- All rentals except kitchen rentals will be suspended. Kitchen renters will be dealt with on a case by case basis if they are able and wish to continue on a social-isolating basis. The two counselling renters will need to be contacted regarding a decision as to whether they are planning to continue with their work.
- Wayne Arklie will continue to check on the building.
- Cindy and Dawn are able to do most of their work from home but Sherri is not able to.
- Rev. Cho thinks the Korean Church will cancel their services as well.
- Cindy is working on electronic communication. The United Church has information on their website about using Zoom and Prairie to Pine Region has a link to call into a meeting this evening using Zoom.
- Marlene suggested that Dawn send a weekly communication and Joanne suggested that maybe pictures could be sent on what is continuing to happen around the church i.e. solar panel installation.

6. BUSINESS ARISING:

6.1 Climate Action Interest Group: Glenn reported that since Don and Betty Young are away there has been no major activity.

6.2 Annual General Meeting: postponed until further notice. It was agreed the contract people i.e. Arlene Baschak and Wayne Arklie would be notified that they will be paid at the new rate of pay pending congregational approval.

6.3 Affirming Event: This event is to be held on May 9th but will possibly be cancelled.

6.4 St. Andrew's College: This event still needs to be discussed with Dawn Rolke.

6.5 Good Friday lunch (April 10, 2020): cancelled

6.6 Fundraisers:

Perogies and spring-rolls: These will not be sold.

Applebee's Fundraiser (April 25, 2020): cancelled by Applebee's

7. **CPUC 25TH ANNIVERSARY – 2020:** nothing new to report

8. PROPERTY AND BUILDING:

8.1 Solar Panels: Glenn reported that most of the solar panels are installed on the roof. Joanne requested that we have written confirmation from Manitoba Hydro as to the new extension date. Glenn will contact Hydro.

8.2 Kitchen update: John McNairnay sent a detailed update. The convection oven, mixer and commercial freezer are all installed. The new cupboards are

not yet complete. With extra donations towards this project, the project will come in under budget.

It was also suggested that John McNairmay send a notice to all renters that there will be a “rental holiday”. Cindy will keep track of the renters who will be taking a break. A separate email should be sent to Nellie (the tennis renter) regarding payment of her rent that is in arrears.

9. REPORTS:

9.1 Minister’s report: no report. Dawn will normally take Monday’s off. A covenanting service is planned for May 3rd subject to COVID-19 changes.

9.2 Ministry and Personnel: Glenn reported that May Innes-Rose has rescinded her nomination to serve on the M & P Committee.

June reported that Wayne Arklie’s wage increase was based on the total of his 2019 contract wage plus his additional summer hours supervising the summer students. M & P are suggesting that since he puts in more hours than what he is claiming for, that the increase in the 2020 Proposed Budget be approved. The Leadership Team agreed.

9.3 Treasurer’s Report: nothing to report as the February month-end was not available. Joanne reported there is enough money in the bank account for the next while. It was agreed that the staff and contract people will continue to be paid during this time.

9.4 Refugee Report: Glenn reported there is no new information at this time.

10. NEW BUSINESS (continued)

10.1 NOMINATIONS:

- **Leadership Team secretary:** none as yet
- **M & P:** June Drummond suggested Margaret Kelly and will contact her.
- Don Young will be Rev. Dawn Rolke’s M & P liaison.

11. Next meeting: April 22, 2020 at 5:15

12. Meeting adjourned at 7:35 p.m.

Dinner: Marlene Oldham Dessert: Shanon Stewart

Original Signed By: Glenn Harrison and Linda Arklie