

Churchill Park United Church
Leadership Team Meeting
September 22, 2021

Present: Shanon Stewart (Chair) Glenn Harrison (Past-Chair) Rev. Dawn Rolke, Don Young (M&P), Richard Baschak (Regional Council), Linda Arklie (Trustee), Allison Bloomer (Member-at-large), Blake Forbes (Treasurer)

Regrets: Elaine McCrimmon

1. **Call to Order** by Shanon at 6:05.

A quorum was present.

2. **Opening Prayer** by Dawn

3. **Agenda: Roof Leak**

An email was sent to the Leadership Team from Wayne Arklie with an update on the leak in the flat roof over the kitchen. An update was sent from Dawn with the following: Norwin Roofing gave a quote of approximately \$4,200.00 + GST to patch the roof or approx. \$18,000.00 + GST to replace the roof. CentiMark gave a verbal quote of approx. \$30,000.00 to replace the roof. Transcona Roofing will come out to give a quote but cannot schedule a repair until spring 2022. Two further companies have been contacted about quotes.

Shanon noted that she and Dawn looked at the kitchen ceiling after Tuesday's rain. There are at least two holes in the ceiling and some light fixtures have water in their lens covers.

A thorough discussion took place. Agreed that this is an urgent issue. Since patching has not worked, the roof needs to be replaced as soon as possible.

Noted: the monies needs to come from the Planned Gift Fund. This requires congregational approval. However, since this is urgent, all agreed that we need to hire Norwin Roofing immediately and get in the queue for the work.

MOTION: Don Young moved/Glenn Harrison seconded that the Leadership Team deemed the flat roof repair an emergency situation and requests the Trustees release funds to cover the cost of the repair.
CARRIED

Linda will contact the Trustees with an update on what has been decided by the Leadership Team and a Congregational meeting will be called for Oct. 17th.

There will be two items discussed at the Congregational meeting:

- a. The roof repair
- b. Purchase of technical equipment i.e. lap top computers, new monitor, and a camera for live streaming the services.

Wayne will be instructed to contact Norwin Roofing to replace the flat roof and Oakwood Roofing to repair the shingles on the Sanctuary roof.

4. A suggestion was made that when a funeral is held in the church during this Covid period that a funeral director should be present as they are trained in crowd control. It will be seriously considered and highly recommended when consulting with families about a funeral service.

Meeting adjourned at 7:02 pm.

Original Signed By: Shanon Stewart, Chair and Linda Arklie, Minute Taker